



<http://www.sersc.org/>

## Science & Engineering Research Support soCietY

---

### Author Guidelines

#### 1. Quality

- Papers *must* be double-blind refereed according to our strict standards. Papers should preferably be sent to 3 referees (2 minimum) and must be amended according to their comments. If one referee accepts the paper and one rejects it, the decision of the third referee is final. Editor-in-Chief should retain the referees' reports until the paper has been published. The publisher reserves the right to re-referee and/or reject an accepted paper if the paper does not meet the criteria outlined in the review form or if the paper is in some other way deemed possibly unsuitable.
- Also, there must be a balance of papers internationally and topically, and account must be taken of the status and credibility of the research centers from where the submitted papers are accepted and published.

#### 2. Conference papers

It is not unusual for papers to be submitted that are based on conference papers, which may have been published elsewhere. They require special care. It is important to observe the following in considering submissions based on them:

- If the original conference paper has been published elsewhere, or the copyright has been assigned to the conference organizers or another party, Author is require to ensure that he/she has cleared any necessary permission with the copyright owner in the original. Paper submitted to the journal will not be accepted unless such permissions have been obtained.
- The submitted paper must have been substantially revised, expanded and rewritten so that it is significantly different from the conference paper or presentation on which it is based. Paper must be sufficiently different to make it a new, original work. This is unlikely to be the case if less than *50%* of the paper is clearly new. This is a matter of judgment that should be based on a comparison of the submitted paper with the original conference paper.
- The paper must contain a statement fully acknowledging the original conference paper:  
*This paper is a revised and expanded version of a paper entitled [title] presented at [name, location and date of conference].*

### 3. Submission Guidelines

All accepted papers will be published by the web first, and included in the hard copy journal later. Authors should submit paper with about 12 pages ~ 18 pages by using online systems of respective journal.

#### **Paper Format:**

##### **DOC:**

[http://www.sersc.org/journals/PaperFormat\(MS-Word\).doc](http://www.sersc.org/journals/PaperFormat(MS-Word).doc)

##### **LaTeX:**

[http://www.sersc.org/Paper%20format%20\(LaTeX\).zip](http://www.sersc.org/Paper%20format%20(LaTeX).zip)

- **2-3 months** for invited authors to submit the first draft of their papers;
- **1-2 months** for the refereeing process and to inform the authors of the outcome of the refereeing process and of any changes requested by the referees.
- **1 month** for authors to resubmit the final manuscript of their papers after incorporating any changes requested by the referees.

### 4. Review Process

#### **A. Initial Screening**

All submitted and invited papers should go through an *initial screening process* to weed out papers which are not suitable or have different focus, papers which are marginal, weak papers, etc. Only good and relevant papers should be processed and sent to referees (we do not want to waste the time of the referees by sending poor or marginal papers to them). Send every paper which passes the initial screening process to be refereed by three experts.

#### **B. Refereeing Process:**

- If two referees accept the paper, the paper is then considered for selection. However, if they accept the paper BUT the paper only scored marginal or just acceptable for Originality, Quality, Relevance, Presentation and Recommendation then the paper is not up to the standard of the journal and the editor should reject it.
- If two referees reject the paper, the paper is rejected and the authors are informed.
- If two referees disagree, then the third referee's decision is final. Editor-in-Chief may reject papers which have been rejected by referees but cannot send acceptance letters to authors until the selected papers for the special issue and their refereeing reports have all been reviewed by the Editor-in-Chief.

## 5. Publication Process

The Publisher reserves the right to make a final review, i.e. *final acceptance of the papers is subject to this final review process which is a part of the publisher's quality assurance process before publication.*

The final manuscript of each selected paper should include:

- Title of the paper, names of authors, their affiliations, complete addresses and e mail addresses.
- The name, address, email address and fax number of the corresponding author to whom the proofs of the typeset paper should go to for checking.
- A brief abstract.
- Keywords.
- Brief biographical notes about authors.
- High quality and high resolution figures capable of printing high quality figures in black and white.
- Each paper must have the SERSC Author Agreement (Copyright form) completed by the author. If a paper has more than one author each author must sign a Copyright form of their own. It is not acceptable for one author to sign on behalf of all authors. As per above, papers will not be processed unless accompanied by a signed Copyright form from each author. The form can be downloaded from the website at:  
<http://www.sersc.org/journals/SERSC%20Journal%20Copyright%20Form.pdf>

If papers have been refereed and accepted and sent for typesetting, the authors have to abide by what they have written; no further changes are acceptable in:

- *author's details (e.g. adding more names or deleting names) or in their sequence*
- *The content of the paper (except for typesetting corrections)*

If authors wish to make changes to content, then the paper has to be *withdrawn* and must go back to be refereed as a new paper. If there is any dispute about authorship or intellectual property, the paper must be withdrawn completely from publication until the authors settle their legal claims. It is not the publisher's responsibility to solve or interfere in any intellectual property dispute.

## 6. Typesetting

When the papers for the special issue are accepted by the final review process, the papers are processed for *typesetting* and all the succeeding publication processes will be conducted by the publisher.

The corresponding author of each paper will receive by email the proofs of his/her paper to check. He/she must return the corrected proofs within *seven days* in order to avoid any delays in publishing the special issue. If we have not received a response by then, we will contact Guest Editors to help chase the author for a reply.

After having their corrections incorporated by the typesetter, the proofs will again be sent to authors to check and to ensure that all their corrections are included. *It is the responsibility of authors to check and correct the proofs of their papers.* Papers cannot be published until they are checked and approved by authors. And *papers cannot be amended once they are published*, except in very exceptional circumstances, so authors should take great care in approving the final version for publication.

## **7. Author Entitlement and Postprint Permission**

Will received a PDF file of their published paper. Hardcopies of journal issues may be purchased at a special price for authors. The Journal will also permit the Author to use the Article for non- commercial purposes after publication:

- a. Using the Article in further research and in courses that the Author is teaching provided acknowledgement is given to the Journal as the original source of publication.
- b. Posting the Accepted Version (final post-acceptance manuscript version) on the author's personal web pages or in an institutional repository maintained by the institution to which the Author is affiliated, provided acknowledgement is given to the Journal as the original source of publication and upon condition that it shall not be accessible until after *5 months* from SERSC's publication date).
- c. Incorporating the Article content in other works by the Author, provided acknowledgement is given to the Journal as the original source of publication.

In all cases, full acknowledgement in the form of a full citation must be given to the Journal as the original source of publication, together with a link to the Journal web page and/or DOI.

## **8. Copyright and Author Rights**

SERSC is an international center for supporting distinguished scholars and students who are researching various areas of Science and Technology. SERSC wishes to provide good chances for academic and industry professionals to discuss recent progress in various areas of Science and Technology. It organizes many international conferences, symposia and workshops every year, and provides sponsor or technical support to

researchers who wish to organize their own conferences and workshops. In all that we do, we work to ensure the widest possible access to the articles that we publish, to enhance the reputation of the author, the journal, its editor and editorial board, and the value that we add as publisher in both printed and online form. The transfer of copyright is standard practice in journal publishing. It also enable us to defend and enforce authors' rights against plagiarism, copyright infringement, unauthorized use and, most important for authors' professional reputation, breach of authors' moral rights.

Check the copyright form:

<http://www.sersc.org/journals/SERSC%20Journal%20Copyright%20Form.pdf>

## **9. SPECIAL SECTIONS**

This journal will also publish scientific news and views, reports, commentary, technical comments, research highlights, science and technology features and perspectives, business, book reviews, jobs, etc., at the discretion of Editor-in-Chief and Associate Editors. Authors are advised to cite proper and correct sources for news, research highlights, etc.

## **10. JOURNAL POLICY**

It is Journal policy to publish only original and unpublished research work therefore Journal does not wish to receive any papers on research work that has already been reported in parts or contains already published text, data, figures, tables or other illustrations or any copyright materials whatsoever that has been submitted or accepted for publication either in a journal or conference proceedings elsewhere in any form, in print or in electronic media. When submitting a manuscript, authors should make a full statement to the Editors that the research work contained in their manuscript is completely original and unpublished. If redundant or duplicate publication is attempted or occurs authors should expect immediate editorial action to be taken including prompt rejection of the submitted manuscript. Submission of any manuscript that contains redundant or duplicate publication of the same or very similar research work violates the policies of this journal.

## **11. ETHICAL COMPLIANCE**

Research papers reporting animal or clinical studies should, where appropriate, contain a statement that they have been carried out with animal or human ethics committee approval. All scientific studies should be carried out in accordance with the relevant national and local guidelines. Each author(s) warrants that his or her research institution has fully approved the protocol for all scientific studies involving animals or humans and that all

experiments of any kinds were conducted in compliance with ethical and humane principles of research after ethics committee approval.